

a-3) Provide Sheila with dates you are leaving and returning in 2017/18

b) **Proposed Shed Purchase:** Ed advised that the shed was approved for \$500.00. and the Follies Committee will pay the \$250.00 balance owing. Purchase was to assist with placement of excess items/articles from the library. Will need to be approved by general membership. It will be tabled till the March 29 meeting.

VIII. **Next Meeting:** scheduled for March 29, 2017 at 0830 in the Library

IX. **Adjournment:** 0950

Submitted by: Sheila Campbell, Secretary

motion to
Approved by: *Donna Wallace*

All in Savour

*> March 29. 2017
Sheila*

the board and increase/enhance communication. Committee directors eg sports, community etc. are not picked by the Executive Board, will be elected by the voting members and will perform a specific function/duty. The terms of office will need to be determined. Much discussion ensued and it was recommended by Marty that we utilize this Organizational Chart on a one-year trial basis. During that time specifics, will be determined, as well as terms of office etc.

Motion: Presented by Peggy and seconded by Ed: Adopt the organization Chart on a trial basis for one year. At the end of the year the board will review, adopt or change this chart. It was agreed by all members.

b) Articles of Incorporation: Jean presented a document with the 1998 Articles of Incorporation in the left column. In the Right column proposed amendments to the articles has been prepared. Each member has been asked to review this document, make suggestions to revisions and return these changes to Jean. A complete copy with all member's comments will be prepared by Jean for further review by this board at the next meeting scheduled for March 29, 2017

c) Florida Statues Chapter 617: cancelled by Jean

d) Revision and Amendments of By-Laws: The revision of the by-laws project as prepared by Marty has been tabled.

e) Membership Report: 174 copies of the directory have been distributed to members. Discussion ensued that any person can become a Member of the Residents Association at any time, but the directory shall be prepared annually. Dates to specific printing and distribution will be discussed at the next meeting.

f) Web Master Report: Peggy had nothing to report

g) Review of Suggestion Box Items: This item is to be tabled till the BOD advises who is responsible for this function

VII: New Business:

a) General Comments: Sheila discussed the defacement of the HL Owners Association BOD notice in the main hallway in the Clubhouse. This is unacceptable. We are all to respect each other and work as a team member. All members of the board agreed

a-2) All members were asked to advise Sheila with date and time that you would like BOD meetings in the coming year. This will assist with the scheduling of an appropriate room and time. A calendar will be provided for the 2017/18 season.

HARBOR LAKES OWNER'S ASSOCIATION INC

Meeting Board Executives

1. **Call to Order:** March 22, 2017 @ 0800 in Clubhouse. Sheila provided all members a copy of the following documents a) 1998 Articles of Incorporation and b) Harbor Lakes Association Bylaws

II. IN ATTENDANCE: President: Jean Gosselin

Vice President: Sue Craig

Treasurer: Peggy Yoder

Secretary: Sheila Campbell

Members: Della Rubes (Membership officer), Marty Kelnhofer, Ed Sterling (Neighbourhood Watch), Donna Wallace, Gerry Vanhook

III. Approval of Minutes: Minutes of March 2, 2017 were read to all members and approved as read

IV. Financial Statement: Starting Balance as of February 27, was \$3304.51. Closing balance as of March 6, is \$3251.11. Charlotte Banking and Trust remains to be the bank that will be utilized. Peggy has received a new credit card and PIN. The account will be changed from a Non-Profit Checking Plus to a Business e-Checking account. There will be no monthly service fee and no minimum balance requirement. This will be \$10.00/month service fee savings. All members were in favour of the new account. Financial Report was approved.

V. Neighbourhood Watch Program: Ed reported two incidents that occurred: a) one resident while riding his bike was struck by a second resident driving a car. Police report has been filed. There were no injuries reported to either parties.

b) An unfamiliar car was noted in the driveway entrance to the park. Four persons with flashlights were roaming around the pond. It was not substantiated as to what these persons had taken or removed from the pond. Ed did notify the Sherriff's Office who advised to notify Florida Commission. FC suggested that there may have been an alligator poaching. Ed will check to see that we have appropriate "No Fishing" signs posted in the pond region.

VI. Open Issues:

a) **Association Name Change:** Change from Harbor Lakes Owners Association to Harbor Lakes Residents Association. Approved by all members

a-2) **Harbor Lakes Residents Association Organization Chart:** was presented by Jean. It is believed that this organization chart should maintain some continuity and flexibility by