***HARBOR LAKES RESIDENTS' ASSOCIATION***

***Board of Directors Meeting: Reorganization***

**February 20, 2020**

Location: Clubhouse Library

**I. Call to Order:** 8:01 a.m. by Sue Craig - President

**Attendance:** Sue Craig, Paul Barber, Peggy Yoder, Janet Sterling, Beth Roache, Leo Dennis

**New Members:** Joyce Shepherd, Pam Kohner, Bruce Woltman

**Absent:** Carl Fuller

**II. Minutes of Annual General Meeting** on February 18, 20202: Approved

**III. Treasurer:**

Peggy Yoder handed over all information re: Treasurer

This included all materials, duties, Annual Report, Banking information, thumb drive, and fiduciary information regarding signatures for the bank.

Peggy donated "Moneyline Software" program to the Board.

**IV. Discussions:**

**A. Board Members terms of service:**

Sue Craig accepted role of President for another 3 year term.

Leo Dennis and Pam Kohner each accepted a 3 year term.

Joyce Shepherd and Bruce Woltman each accepted a 1 year term.

Carl Fuller will be Vice President and Sue Craig will be President for 2020-2021

**B. Results of Reorganization:**

President: Sue Craig Vice President: Carl Fuller

Treasurer: Paul Barber Secretary: Joyce Shepherd

Membership: Pam Kohner Suggestion Box: Janet Sterling and Beth Roche

**C. Membership information**

Paul informed us that we still need 23 new members to meet our budget. We will continue to get new members. All new members will receive a Directory without being listed.

The next membership drive will be December 2020 through January 31, 2021. Posters: Janet will make up posters and place in clubhouse. Posters need to remain up throughout the year. Harbor Lakes office / management will be advised of this.

**D: Other issues:**

Paul Barber will maintain and provide an itemized report for "miscellaneous" expenses. New Lists for Terms and Service and Board of Directors' addresses, emails, site numbers and phone numbers will be completed by the Secretary.

Photos of the new Members will be taken and posted on the hallway Bulletin Board in the Clubhouse.

Peggy Yoder informed us that she will continue working with the Weebly Website.

**V. Next meeting:** **March 5th, 2020 on Thursday at 8 a.m** in the Library

March 26th, 2020 on Thursday at 8 a.m. in the Library.

**VI: Adjournment: 8:40 am**

Submitted by: Joyce Shepherd, Secretary -

(approved as amended on 3 March 2020)